

OFF-CAMPUS POLICY



A **SENIOR**, who is on course for graduation, and who is not scheduled for a full day of classes (7 periods), may **request** that he/she be released early. The following form must be on file with the Registrar prior to the granting of this early release.

The granting of this early release does NOT excuse the student from the requirement that he/she must be enrolled in five (5) academic courses.

1. Students must be on track for graduation.
2. Students will NOT be granted an early release while they are members of a Valley Christian athletic team or pep squad.
3. When students are granted permission for an early release they are expected to leave the campus immediately and are not to return.
4. An off-campus form must be submitted twice if the student is applying for both semesters.

PLEASE SUBMIT THE FOLLOWING TO THE REGISTRAR (Mrs. Gardner):

I request that (student's name) _____ be excused from the Valley Christian High School Campus at the beginning of _____ period for the _____ (fall/spring) semester of the _____ school year. I understand that the granting of this request absolves the school of responsibility for the student from that point in the day. It also means that the student will be leaving campus promptly and for the remainder of the school day. I understand that tuition will not be reduced if a student is granted off-campus privileges.

Student Signature _____

Parent Signature _____ Date _____

☐ This student is on track for graduation.

Counselor Signature _____ Date _____